

PRIVATE LESSON PROGRAM POLICIES 2020



COVID19

The Private Lesson Program (PLP), along with the College of Visual and Performing Arts, and the larger UNCG community have established pandemic related policies and procedures. You can read more about UNCG's COVID19 policies for the Fall semester [here](#). UNCG is returning during the Fall semester in a hybrid, face-to-face and virtual fashion. The PLP will be doing the same by offering lessons in-person in the UNCG School of Music building and online via Zoom. Below are policies put in place in order to keep you, your children, and the UNCG community safe and healthy.

Mandatory mask wearing for students

Mandatory mask and face shield for instructors

Student and instructor must maintain at least a six foot separation

Instructor is expected to clean the practice rooms before and after private lessons

Payments / Cancellation

Tuition for all group classes and private lessons is due prior to the first lesson. Payment is available by credit card online at Serve Inc. or by check. A refund is available before lessons begin, or after the first lesson is completed. A refund is not available after the second lesson is completed.

Make-up Policy

One make-up lesson is allowed for a package of 5, and 2 make-ups are allowed for packages of 10. Lessons will only be made up in case of emergency or illness and cancellation must occur with 24 hours' notice. If the instructor must miss a lesson it will be made-up at a mutually convenient time.

Teacher Change

If purchasing a 10-package of lessons, a teacher change may be requested after one lesson is completed. A teacher change may not be requested during a 5 lesson package. If the new teacher is on a different tier, the difference in payment must be paid before lessons recommence.

Attendance and Punctuality

Please check in each day at the Music Building Box Office which is right inside the entrance of the UNCG School of Music building at 100 McIver St, Greensboro, NC 27412. Your teacher will meet you and escort you to your lesson room. Lessons begin on time and end on time.

Revisions

The UNCG Private Lessons Program policies may be subject to change or revision.