

Instructions for Post-Baccalaureate and Post-Master's Certificates

- With your certificate program advisor, decide which courses you will take to fulfill the requirements for the chosen certificate. On the Program Checklist form, check the courses you selected and fill in the semester/year you will take each course.
- Certificate options within the music departments include:
 - PBC Composition
 - PBC Ethnomusicology
 - PBC Historical Keyboard Performance
 - PBC Jazz Studies
 - PBC Music Education
 - PBC Music Theory
 - PBC Musicology (Historical)
 - PMC Music Theory Pedagogy (for doctoral students only)
- For students enrolled in both a graduate degree and a certificate: courses that fulfill requirements in your MM or DMA/PhD Plan of Study may also count toward the requirements for a certificate. However, not all courses meeting certificate requirements may need to appear on your POS.
- Submit this checklist to Dr. Catherine Keen Hock (rckeen@uncg.edu), who will copy and send the form to the Graduate School.
- Keep a copy for your records! Review this checklist each semester. If any changes need to be made, you should make those changes and submit an updated form to both your departmental assistant and your advisor.
- Questions or issues with the form may be directed to Cat Keen Hock. Questions or issues about your advising should be directed to your degree advisor, your certificate advisor, or your Director of Graduate Studies.